

Community Service

at

Marian Catholic High School

Things to Know About the Community Service Program at MCHS

Community service hours are integral to the mission of Marian Catholic High School.

Where to serve

- *Parish/Church* - You can apply the following to your service requirement: worker for parish picnics and festivals, CCD assistant, church office work, CYO volunteer.
- *Community* - Service to the community at large, especially to the poor, sick, elderly and uneducated will qualify: Soup kitchens, tutoring, Big Brother/Big Sister, Habitat for Humanity, nursing homes, hospitals.
- *The Marian Cares Project* - Throughout the year, social and cultural outreach is made available through The Marian Cares Project. These MCP-specific projects are performed in conjunction with homeless and poverty outreach programs in the local community.

Approval of Service Work

- All hours performed for a non-profit charitable organization may include: your parish, Catholic and non-Catholic charitable organizations, CYO and other youth sports organizations, or community organizations outside the school. All service should support the mission of the Catholic Church. See your Theology teacher, Coordinator of Service, Director of Campus Ministry, or the Chaplain for clarification.
- Students cannot receive any form of payment or other remuneration for service hours.
- All Christian community service must be for **an organization outside of your home and not for personal relatives (exceptions should be addressed to the Coordinator of Service)**. In some way, this service should make the Gospel message of Jesus Christ visible to you, as the servant, and to those you are serving.
- **All community service forms that fulfill the minimum requirement for a student's class year need to be submitted to the Campus Ministry Office no later than April 15, 2022. Service hour forms for the Immaculate Heart Service Society must be submitted by Friday, April 29, 2022.**
- **If a student completes his/her service during the summer, his/her forms should be turned in to the Campus Ministry Office by Friday, October 22, 2021. In addition, service hour forms must be handed in one calendar month after the completion of the service. If the service is done on multiple days the paper can contain the multiple dates, however, it must still be handed in one calendar month after the final date listed on the form.**
- **Service hours may be completed for the upcoming academic year (2021-2022) after the last day of school (June 10, 2021).**

All questions pertaining to the acceptability of community service should be addressed to the Coordinator of Service, Director of Campus Ministry, or the Chaplain.

Planning Your Community Service

1. Service hours completed during the summer months are applied to the next school year (i.e., Joe worked a CYO Basketball camp from June 20-24, 2021. Those hours will be applied to the 2021-22 school year.)
2. Minimum Number of Community Service Hours:
 - Freshmen – 5 hours
 - Sophomores – 10 hours
 - Juniors – 15 hours
 - Seniors – 20 hours
3. Students who actively participate in The Marian Cares Project can fulfill their community service requirement for the year. Approval for a student meeting his/her community service requirement through The Marian Cares Project is determined by the Coordinator for the Marian Cares Project. Please make sure that the MCP Coordinator signs your Service Hours Evaluation Form if you have participated in The Marian Cares Project.
4. Community service hours are integral to a student's time at Marian Catholic High School. Students who neglect to complete their service hours and return the necessary paperwork to the Campus Ministry Office by the April 15, 2022 deadline will be put on social suspension until the required hours have been submitted. If a student does not complete their hours by the end of the school year, they will receive 10 detentions to be served after the end of the academic year. Students who plan to go to the prom will not be permitted to attend unless their service hours are completed. In addition, students may not receive their report card at the end of the year, and seniors may not graduate.

Any questions about your service requirement should be addressed to the Coordinator of Service, Campus Minister, or the Chaplain.

Recording your Service

If a student completes his/her service hours during the summer, he/she should turn them in to the Chaplain by **October 22, 2021**. It is the student's responsibility to complete the hours of service and record the hours on the Service Hours form. Upon completing the service form, please submit to the Campus Ministry Office **no later than one calendar month after the last date of service on the form was completed**. If your service is performed in more than one place, you must have an individual form for all service hours at a single location to be added to your Community Service record. Additional forms are in the Campus Ministry and Chaplain's Offices, or on the Campus Ministry page of the Marian Catholic website www.mariancatholics.org. For your hours to be added to your record, please be certain your forms are filled out completely and accurately.

The record of student service hours will be recorded in the Campus Ministry Office.

Marian Catholic High School
Service Hours Evaluation Form
2021-2022

Student's Name (Last) _____ (First) _____

Theology teacher: _____ Homeroom Section (e.g. 6A): _____

Name of Organization Served: _____

Supervisor's Name: _____

Name of Marian Cares Project (if applicable): _____

Site Location (if applicable): _____

This form must be handed in within one month of the last date of service listed below. Hours completed past that point will not be counted.

Date(s) of Service: _____

Hours served: _____ (please be exact) Supervisor's Phone Number: _____

Description of student's service activity: _____

Student Evaluation

| | | |
|--------------------|-------|------------------------------|
| 1 = Extremely Poor | _____ | Work Ethic |
| | _____ | Ability to follow directions |
| 2 = Poor | _____ | Ability to work with others |
| | _____ | Independence |
| 3 = Fair | _____ | Initiative |
| | _____ | Reliability |
| 4 = Good | _____ | Virtue |
| | _____ | Cooperation |
| 5 = Excellent | _____ | Punctuality |
| | _____ | Appropriate Attire |
| | _____ | Overall Evaluation |

Student's Signature: _____ Date: _____

Supervisor's Signature: _____ Date: _____

The supervisor's signature attests that the above-named student received no monetary gift or payment for his/her service.

Parent's Signature: _____ Date: _____

Please submit this form to the Chaplain's Office. Final due date is April 15, 2022
All summer hours (completed between June 10, 2021 and August 30, 2021) must be handed in by October 22, 2021. Hours for the Immaculate Heart Service Society will be accepted until April 29, 2022.

THIS FORM MUST BE SUBMITTED ONE MONTH AFTER COMPLETION.
FORMS WILL ONLY BE ACCEPTED WHEN THEY ARE HANDED IN BY THE
STUDENT IN PERSON. PARENT SUBMISSION AND MAILING WILL BE RETURNED!